

TRANSITIONAL INTENTIONAL INTERIM MINISTRY SPECIALISTS ASSOCIATION (TIIMSA) BYLAWS

Amended on the 11th Day of August 2026

ARTICLE I

NAME

A. The name of this organization is TIIMSA, which stands for “Transitional Intentional Interim Ministry Specialists Association.” TIIMSA is affiliated with The United Methodist Church. The name of the organization and the phrase “affiliated with The United Methodist Church” shall be carried on the letterhead and on all official documents of the organization.

B. TIIMSA is incorporated as a Texas non-profit corporation and is recognized as a 501(c)(3) tax - exempt organization for federal tax purposes.

C. The organization shall maintain in the state of Texas-a registered office and a registered agent, as required by the State of Texas Non-Profit Corporation Act. The registered office may be, but need not be, identical to the principal office of the corporation in the State of Texas. The Board of Directors may change the address of the registered office.

ARTICLE II

PURPOSE

A. The purpose of TIIMSA is to advance the practice of transitional intentional interim ministry in The United Methodist Church, as outlined in ¶338.3 of the 2020/2024 *Book of Discipline of The United Methodist Church* and/or successor editions of the *Book of Discipline*.

B. To achieve its purpose, the corporation will develop policies and approve curriculum, training and continuing education for intentional interim ministry practitioners and trainers.

ARTICLE III

MEMBERSHIP

The membership of TIIMSA is composed of:

A. Members

Full membership is open to United Methodist ministry professionals in good standing who have completed the Interim Ministry Training Seminar taught by a TIIMSA-approved Trainer. “United Methodist ministry professionals” includes ordained clergy, licensed local pastors, deaconesses, home missionaries, and certified lay ministers or staff.

B. Associate Members

Trained intentional interim ministers from other denominations are welcome to join TIIMSA. Non-United Methodist clergy shall be known as Associate Members, with all rights of membership except eligibility to serve on the Board. Associate Members must agree in writing to abide by the *Book of Discipline* and the Social Principles of The United Methodist Church in all respects.

ARTICLE IV MEMBERSHIP DUES

A. Annual dues may be assessed by Board action.

B. Any dues assessed are payable at the beginning of each fiscal year.

C. The fiscal year is January 1 to December 31.

ARTICLE V

MEETINGS

A. There shall be an annual meeting of the TIIMSA membership. Thirty (30) days' written notice of the annual meeting shall be given in advance. The date, location, and manner of the annual meeting shall be set by the TIIMSA Board of Directors. Election of officers and board members shall occur at the annual meeting.

B. The officers and Board of Directors shall meet at least quarterly. Written notice of the meetings shall be given ten (10) days in advance.

C. The Executive Committee may meet between Board meetings as needed.

D. The Executive Committee shall determine the manner of all regular and special Executive Committee and Board of Directors meetings.

F. Written notice of all meetings of the membership, except for the annual meeting (see Article V, point A, above), shall be given at least ten (10) days in advance.

G. Officers and Directors present at any duly announced meeting shall constitute a quorum. The exception to this rule is found in Article VIII (below) and concerns the quorum for a meeting at which votes are taken on changes to the bylaws.

ARTICLE VI

BOARD OF DIRECTORS and OFFICERS

A. The Board of Directors of TIIMSA shall consist of at least nine persons who shall be United Methodist ministry professionals. Board members may be in active or retired relationship status.

B. Every effort will be made to ensure that members of the Board of Directors are representative of the geographic areas of the United States Regional Conference.

C. The membership of the Board shall be divided into four classes, each of which shall be elected to serve for a four-year term. Each class shall consist of no more than three TIIMSA members in good standing. The start date for newly elected members shall be set at the time of election.

D. Each year's new class, and vacancies at the time of the annual meeting, shall be elected from recommendations of the Nominations Committee and/or from the floor of the annual meeting. In the event there is no annual meeting because of extenuating circumstances, the sitting Board shall elect and fill vacancies upon recommendations of the Nominations Committee.

E. Officers are elected from the Board of Directors for a two-year term. The start date for newly elected Officers shall be set at the time of election. The following officers shall be elected:

President

President-Elect

Immediate Past-President

Secretary

Treasurer

Dean of Lead Trainers

- F. Director vacancies that occur during the year may be filled by the Board for the unexpired term of the director who is vacating.
- G. A Board Officer vacancy occurring between annual meetings may be filled by an Interim Officer. Such Officer shall be nominated by the nomination committee and elected by the Board of Directors. An Interim Officer, so nominated and elected, will serve until the next annual meeting.
- H. Only one person from an immediate family residing in the same household shall serve on the Board of Directors. "Immediate Family" refers to a spouse, children, parents, siblings, or grandparents/grandchildren, including step- and adoptive relations.
- I. Any Director or Officer of TIIMSA may be removed for cause by affirmative vote of two-thirds (2/3) of the Directors then in office at any regular or special meeting of the Board, after written notice of the proposed removal has been given to all directors. The Director in question will be afforded an opportunity to address the Board prior to the vote on the matter.

ARTICLE VII

DUTIES OF THE BOARD OF DIRECTORS

- A. Attend and actively participate in a minimum 50% of Board meetings.
- B. Actively participate in work groups and committees as needed.
- C. Make an annual donation to TIIMSA, in addition to any required membership dues.
- D. Make recommendations for and secure staff to assist with the work of the organization and assure that all employees of TIIMSA are provided with job descriptions.
- E. Assure that a financial review is conducted annually.
- F. Assure that organizational records are securely retained.
- G. Fill Board vacancies as referenced in Article VI, E.
- H. Form advisory boards, task groups, and committees as needed to further the Board's work.
- I. Fulfill the duties and responsibilities of directors as stipulated in the bylaws including, but not limited to, the legal and fiduciary responsibilities standard in the operation of a non-profit corporation.

ARTICLE VIII

AMENDMENT

- A. The Bylaws of the Transitional Intentional Interim Ministry Specialists Association (TIIMSA) may be amended at any duly called meeting of the Officers and Directors.
- B. For the purpose of changing the bylaws, two-thirds of the Officers and Directors shall constitute a quorum.
- C. Approval of amendments may be made by a two-thirds vote.

Adopted December 11, 2014

Amended December 8, 2015

Amended April 13, 2021